

TERMS & CONDITIONS

CLIENTS AND THE VERANDAH LIAISON

It is the responsibility of the client to directly liaise with the Wedding Planner on all matters relating to your wedding in a timely fashion. On the day of your wedding, a nominated liaison person is required.

THE VENUE

The reception room is exclusively yours from 9.00am that morning. You will also have use of the roped verandah area from 4.30pm and the foyer from 5.00pm.

PRICING

All prices in this brochure are exclusive of GST and subject to change without notice. If your wedding is outside the current brochure year, prices will be subject to change. There is a minimum beverage requirement and this will be discussed at your planning meeting.

LICENSE HOURS

The Verandah is licensed to 12.00 midnight. Guests are expected to depart the premise by 12.30am. The Verandah adheres to all liquor licensing standards and requirements under our Host Responsibility Policy.

HOLDING DATES

A preferred date will be held for 30 days after initial enquiry. If no further action is taken by the client then the date will be released back onto the market.

DEPOSIT

A non-refundable deposit is required within 30 days of the booking request. This is the only accepted confirmation of your booking.

CONFIRMATION OF DETAILS

Minimum numbers and all event details must be confirmed 10 working days before your wedding. Numbers stated at this time will be the minimum number charged for.

PAYMENT

Step One - a 25% deposit is required to confirm the booking. This amount is calculated on the selected package price multiplied by the projected no. of guests.

Step Two - 3 months before your wedding, a further payment of 25% is required.

Step Three - 2 weeks before your wedding, the remaining 50% of calculated cost is payable.

Step Four - The full and final payment of account to be made within 5 working days after your wedding.

Note: Account payments via credit card (Visa, Mastercard and American Express) incur an additional charge of 2.0%.

CANCELLATION

Initial deposit and all subsequent wedding payments are non-refundable. All cancellations are to be received in writing.

SPECIAL OFFERS/REBATES

Only one special offer/rebate can be used for any one single wedding.

PUBLIC HOLIDAYS

If your wedding is on a Public Holiday a 15% surcharge will apply to the total account.

MISCELLANEOUS CHARGES

The client will be charged for any additional costs relating to misuse, loss or damage to equipment, breakages or additional cleaning relating to the event.